# GOVERNMENT AUTHORIZED SIGNATORY LETTERT OCA FOR e-Sign/DSC

(To be submitted to CA by Authorized signatory) To,

VSign CA

2nd Floor, Bhavna Building, V.S.Marg, Prabhadevi, Mumbai–400025

I, Controlling /Administrative Authority/Head of Office /Head of Department (HoD) of the-------Organization Name ----------------------, have understood the requirements of eSign/DSC enrolments under provisions of Information Technology Act, and will authorize the employees in line with those requirements. I have enclosed my ID card/identity letter issued by the organization/Proof of association with the organization.

# (Note-Below information should be same as used in KYC Account)

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| --- | --- | --- |
| **Applicant Name** | **Email ID** | **Mobile no.** |
|  |  |  |

Authorized Person Name:

Organization Name:

Position/Designation:

Organization Identity Card Number:

Office Address:

Office Tel. No:

Mobile No:

Email ID:

Signature:

(Seal &Stamp)

Date:

Enclosed:IDcardofAuthorizedsignatory/identityletter issuedbythe organization/Proofofindividualsassociationwithorganization.