

Government of India
Ministry of Jal Shakti
Department of Water Resources, RD&GR

**Performa for submission of Residential
Telephone/Mobile/Broadband Charges**

Name of Employee			
Employee Code			
Designation			
Place of Posting			
Bank Account Details			
Pay Level (copy of recent pay slip is attached)			
Basic Pay			
E-mail ID (GOV/NIC)			
Contact Number			
Claim Period			
Reimbursement claimed for (tick whichever are applicable)	Mobile Number:-	Broadband Number:-	Landline Number:-
Claim Amount			
If spouse is employed in Govt. service, provide the details :-	NO	YES Name: - Office: - Designation:-	

Note: - The bills/payment receipt has been verified by me duly signed and stamped. Further, the statement of bills of mobile/broadband/landline month-wise is also enclosed for reference.

I further declare that the above payment of Mobile/Broadband/Landline was paid by me and has not/will be claimed by any other source.

Date:-

Signature: -
Name of the Officer: -
Contact Number: -