

No. G-20/1/2017-GA  
Government of India  
Ministry Jal Shakti  
Department of Water Resources, RD and GR  
(General Administration)  
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Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 25.02.2021

**Subject: Forwarding of records/information to visiting audit party of Director General of Audit, Scientific Departments for FY 2019-20.**

Please find enclosed **Audit Memo No.35** dated 24.02.2021 received from the Audit Party from O/o the Director General of Audit, Scientific Departments, New Delhi, which has come to conduct the Audit of Ministry for the year FY 2019-20.

2. The relevant information as desired by Audit Party may kindly be sent directly to them immediately to Room No. 223-24, 2<sup>nd</sup> Floor, Block-3, CGO Complex. In case of electronic file, they may send to e-office Name-Annual Audit-O/o Controller of Account.

Encl: As above.



(A.K.Kaushik)

Under Secretary to the Govt. of India  
Ph: 011-23710303

To

1. All Wing Heads under the Department of WR, RD & GR.
2. Director (IEC/eGov.), DS(Budget) DoWR, RD & GR.
3. Under Secretary (NWM), Under Secretary (PP), DDO (Cash)/ S.O(GA).
4. PAO, Shastri Bhavan, New Delhi.

Copy to:

Controller of Accounts, DoWR, RD & GR, Shastri Bhawan.



जल शक्ति - जल संवर्धन

O/o Principal Director of Audit  
(Agriculture, Food & Water Resources)  
NEW DELHI-110002

Audit Memo No.35

Camp: M/O JAL SHAKTI,  
CGO COMPLEX, New Delhi

Date:24/02/2021

File indexing details of all wings may kindly be provided in the format prescribed below

| File maintained in e-office      |               |                 |  |                                     |
|----------------------------------|---------------|-----------------|--|-------------------------------------|
| S.No                             | File Index No | Date of opening | Subject matter of file/brief description of file | Section/wing to which file pertains |
| File maintained in physical mode |               |                 |  |                                     |
| S.No                             | File Index No | Date of opening | Subject matter of file/brief description of file | Section/wing to which file pertains |

2. All the files relating to booking of expenditure more than 25 lakh may be furnished to audit urgently
3. Copy of last inspection report conducted by audit office

  
Inspecting Officer

To  
Deputy Secretary (G.Admn)/Under Secretary (GA)  
M/O JAL SHAKTI, CGO COMPLEX,  
New Delhi