

MOST IMMEDIATE

No. 7/1/2021-Cash
Government of India
Ministry of Jal Shakti,
Deptt. of Water Resources, RD & GR

Room No. 11, Gate No. 8
'C' Wing, Ground Floor
Shastri Bhawan, New Delhi
Dated: 30th September, 2021

CIRCULAR

Subject: Declaration about savings made/to be made during the Financial Year 2021-22 for the purpose of calculation of Income Tax- Recovery of TDS at Source.

A copy of blank declaration form for the purpose of calculation of Income Tax for the Financial Year 2021-22 is enclosed. The DECLARATION FORM, duly filled in along with supporting documents may please be submitted to Cash Section by 05th November, 2021 positively to avoid any excess deduction of Income tax at source. In case it is not received by stipulated date, it will be presumed that there is no other savings except the savings made at source. The Income tax will hence be calculated as per the records available with the Cash Section and it will be recovered proportionately from November, 2021. To February, 2022, keeping in view the total income received during the year the savings towards GPF, CGEGIS etc.

The New Income Tax Regime has also been introduced from the financial year 2021-22, It is requested that the officers/officials who want to opt for new regime may give their option on or before 05th November, 2021 otherwise it will be presumed that the officers/ officials want to remain in the old regime.

It is also requested that Officers/Staff who have not got their PAN/PRAN issued so far may get it issued and provide a copy of the same to this Section for record latest by 05th November, 2021.

Rakesh Kumar
30/9/21

(Rakesh Kumar)
Drawing & Disbursing Officer
Phone No. 23381749.

To:

1. All Officers/Staff in the Department of Water Resources, RD & GR.
2. Notice Board.
3. Copy to NIC is requested to upload the site of Cash Section.

DDO (Cash)
Ministry of Jal Shakti
D/o WR, RD & GR
E-mail: cash-mowr@nic.in
Contact No: 011-23381749

Department of Water Resources, GR & RD
(Cash Section)
INCOME TAX-DECLARATION FORM- FY 2021-22 (AY 2022-23)

PARTICULARS ABOUT SAVING MADE/TO BE MADE DURING 2020-21 FOR THE PURPOSE OF CALCULATION OF INCOME TAX FOR AY 2022-23

(Note: Information given in the declaration form will be treated as final. Respective documents in support of concession/rebate claims may be furnished alongwith this declaration; otherwise rebate/concession will not be provided.

| | | | |
|-------|---|--|--|
| 1. | Name & Designation Of Officer | | |
| 2. | Permanent Account No. (PAN) (PAN number is mandatory for all) | | |
| 3. | Any other income reported by the employee: i.e Housing property income, Family Pension, Honorarium, etc. Other than paid at source from this Department | | |
| (i) | Income from house property | | |
| (ii) | Income from other sources | | |
| 4. | Whether the officer is residing in a rented house? | | |
| 4.(a) | If so, please indicate amount of rent being paid and also attach printed rent receipt for the months of 4/2020, 9/2020 and 2/2021 (Name, address of the landlord and PAN no. Must be mentioned in the rent receipt) | | |
| 5. | Deductions under Chapter VI-A: Please note that as provided in section 80CC, aggregate amount of deduction under section 80C, 80CCC and 80CCD | | |
| 5.1 | Savings for Rebate U/S 80 (C) | | |
| | (a) | GPF | |
| | (b) | CGEGIS | |
| | (c) | PPFPLI/ULIP | |
| | (d) | PLI/ULIP | |
| | (e) | LIC | |
| | (f) | Tuition Fee(Pl. Attach fee slip) | |
| | (g) | Repayment/payment for HBA | |
| | (h) | Bonds/Securities Mutual Funds, etc., other than Infrastructure | |
| | (I) | Any other permissible savings: | |

| | | | |
|------|---|------------|------------------|
| 5.2 | Section 80CCC/80CCD (Deduction in respect of contributions to certain pension funds) | | |
| 5.3 | Section 80D (Deduction in respect of Medical Insurance Premium) | | |
| 5.4 | Section 80DD (Deduction in respect of maintenance including medical treatment of dependent who is a person with disability) | | |
| 5.5 | Section 80E (Deduction in respect of Interest on loan taken for higher education) | | |
| 5.6 | Section 80G (Deduction in respect of donations to certain funds, charitable institutions, etc.) (Donations with 50% or 100% rebate) | | |
| 5.7 | Section 80GG (Deduction in respect of rent paid) | | |
| 5.8 | Section 80GGA (Deduction in r/o certain donations for scientific research or rural development) | | |
| 5.9 | Section 80ggc(Deduction in r/o contribution given by any person to political parties) | | |
| 5.10 | Section 80U (Deduction in case of a person with disability) | | |
| 5.11 | Accrued Int. On HBA (at Source/other than source duly signed/attested) | | |
| 6. | Any other permissible savings not mentioned above. (Pl also indicate section of IT Act) | | |
| 7. | Amount of Advance Income Tax already paid, If any (Please also enclose challan) | | |
| | Bank name with branch code | Date | Amount |
| | | | |
| | | | |
| 8. | Any change in GPF may kindly be intimate and Tax will be recalculated & deducted from salary as per salary and/or other income already declared precious year | Income Tax | GPF subscription |
| | | | |

Signature:

Name & designation:

Section/ Division:

Internal Tel No:

Tel. /Mob. No. (o):