

A-50013/98/2021-Admin
Government of India
Ministry of Jal Shakti
Department of Water Resources, River Development & Ganga Rejuvenation
(Administration Section)

Shram Shakti Bhawan, Rafi Marg, New Delhi,

Dated 29th June, 2021

OFFICE MEMORANDUM

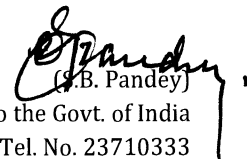
Subject: Increasing Efficiency in decision making - Reducing the channel of submission - reg.

The undersigned is directed to refer to Department of Administrative Reforms & Public Grievance's (DARPG) O.M. dated 12.03.2021 and D.O. letter of Cabinet Secretary dated 15.03.2021, wherein it has been requested to ensure that the levels in a channel of submission do not exceed four. In pursuance of the said instructions a meeting was held under Chairmanship of Secretary (WR, RD & GR) with senior officers on 15.06.2021 wherein it has been decided that as a general principle, the channel of submission may be limited to four levels.

2. In pursuance of this, Joint Secretaries/Commissioners/Economic Advisor/DDG(Stat) or any other equivalent officer will only route matters regarding new projects, EFC, Cabinet Notes, Policy matters, evaluation studies and matters of a sensitive nature through the Additional Secretary. VIP references may also be put up directly to the Secretary except responses to Chief Ministers. The channel of submission for Parliament Questions will continue to be as before.

3. Director/Deputy Secretary/Under Secretary/Deputy Director or equivalent will be treated as one level and all below that, (SO/ASO and others) may be treated as one level.

4. All Wings/Divisions Head may map the items of work and channel of submission accordingly and implement the revised procedure by 05.07.2021.


 (S.B. Pandey)

Under Secretary to the Govt. of India

Tel. No. 23710333

E-Mail:- admn-mowr@nic.in

To

All Wing Heads/Division Heads/Branch Heads/Sections/Units of the department of Water Resources, RD & GR.

Copy to:

- i). Shri A.C. Mallick, Deputy Secretary (Coord), DoWR, RD & GR
- ii). Shri B.S. Godhwal, Junior Analyst (O&M), DoWR, RD & GR