

A-28011/01/2021-Admin  
Government of India  
Ministry of Jal Shakti  
Deptt. of Water Resources, RD & GR

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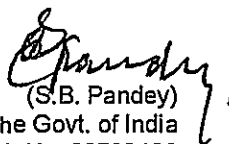
Shram Shakti Bhawan, Rafi Marg  
New Delhi, dated 12<sup>th</sup> August, 2021

**OFFICE MEMORANDUM**

**Subject: Timely Completion of APARs on Smart Performance Appraisal Report Recording Online Window (SPARROW) for the year 2020-21- reg.**

The undersigned is directed to refer to Department of Personnel and Training's O.M. No. 21011/02/2015-Est.(A-II)-Part-II dated 17.06.2021 regarding the Preparation /Completion of Smart Performance Appraisal Report Recording Online Window (SPARROW) for the year 2020-21.

2. All the Officers of the Department of Water Resources, River Development and Ganga Rejuvenation are, therefore, requested to kindly ensure that APAR for the year 2020-21 is completed in accordance with the DoP&T's guidelines. The last date for self appraisal of officer reported upon and forwarding the same to Reporting Authority is 31.08.2021.
3. All Officers/Officials of this department are also requested to send the "No Report Certificate" (NRC) (wherever applicable) to Admin Section at the earliest through SPARROW.

  
(S.B. Pandey)  
Under Secretary to the Govt. of India  
Tel. No. 23738126

To

1. All the Officers/ Officials of Deptt. of Water Resources, RD & GR.
2. US (E-IX)/ US (CM&V), CWC, R.K. Puram, New Delhi.
3. The Under Secretary (Admn), CSMRS, Olof Palme Marg, Hauz Khas, New Delhi.
4. For uploading on the intranet portal of the Department.