No. A-50013/199/2020-Admn. (Pt.I) Government of India Ministry of Jal Shakti Department of Water Resources, RD & GR

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> Shranı Shakti Bhawan, Rafi Marg, New Delhi, dated 04th August, 2021

CIRCULAR

DoPT has circulated a list of Section Officers being considered for rotational transfer vide their communication No. 6/7/2021-CS-I (S) dated 03rd August, 2021 and has requested bring out any discrepancy in the details mentioned in the list.

2. All the concerned officers of this Department are therefore, requested to verify the information as circulated by DoPT (enclosed) and report any ambiguity to this Department at the e-mail: <u>admn-mowr@nic.in</u> latest by 10.08.2021.

3. The Attached/Subordinate Organizations where Section Officers of CSS have been posted, may also take similar action, as per para-2 above.

Encl: DoPT's OM No. 06/7/2021-CS.I (S) dated 3rd August, 2021

Under Secretary to the Government of India Tel: 011-23738126 Email: <u>usadmn-uowr@nic.in</u>

Τo

All concerned officers, Department of Water Resources, RD & GR

Copy for similar action to:

- Under Secretary, E-IX, Central Water Commission, Sewa Bhawan, R.K. Puram, New Delhi.
- 2. Under Secretary (Admn.), Central Soil and Material Research Station, Old olof Palme Marg, Hauz Khas, New Delhi.
- 3. Under Secretary (Admn.), National Water Informatics Centre, 4th Floor, Sewa Bhawan, R.K. Puram, New Delhi

issued Jingth Himanshu Singth 06/08/2021

F.No.6/7/2021-CS-I(S) Government of India Ministry of Personnel, PG & Pensions Department of Personnel & Training

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2nd Floor, A Wing, Lok Nayak Bhawan, Khan Market New Delhi, the 3rd August, 2021

Subject: Transfer of Section Officers of CSS under Rotational Transfer Policy (RTP) for the years 2019 & 2020 (as on 01.07.2020)- regarding

The undersigned is directed to refer to the revised Rotational Transfer Policy published on the website of this Department vide OM No.21/2/2009-CS-I(P) dated 16.07.2015 as modified from time to time. In terms of the RTP, Section Officers who have completed seven years or more in the same Ministry/Department in any capacity are eligible for transfer. However, officers serving in certain Ministries/Departments have a tenure reduced by one year than the prescribed tenure for the grade. The cut-off date for counting the tenure is 1st July of the year.

2. Accordingly, a tentative list of Section Officers (both regular and ad-hoc) who have completed a tenure of 7/6 years and above as on 01.07.2020 as per the data available in the Department has been prepared and is attached as <u>Annexure</u>. The list includes 926 officers. However, the number of officers due for rotational transfer in Group A and Group B is not equal. Officers, equal in number in the order of tenure served in both in Groups A and B, will only be considered for transfer as provided under RTP.

3. The list at Annexure does not include officers who are within two years of superannuation <u>as on 31.08.2021</u> and who are likely to be promoted within one year i.e. officers included in SO SLs upto the year 2013. The Section Officers who have been promoted after 01.07.2020 have also not been included in the present RTP exercise.

4. Ministries/Departments and officers concerned may check the information in Annexure and bring to the notice of this Department if there is any discrepancy in the list **by 18.08.2021**. If the discrepancy is being pointed out by the officer concerned, it should be verified by the concerned cadre unit before forwarding to this Department.

5. In this connection, the following points are clarified:

 Tenure for the purpose of transfer under RTP will not only include service rendered in the current designation, but also service rendered in other designations in a particular Ministry/Department i.e. total service rendered in the Ministry/Department will be counted;

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(ii) Deputation/long leave/long term training is excluded for calculating the residency period. For this purpose, period of leave/training exceeding 6 months will be treated as long leave/long training.

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- (iii) Officers currently on deputation (though completed the prescribed tenure) will be excluded from the list of officers to be transferred under RTP. They will be rotated on reversion to the cadre.
- (iv) A Section Officer is allowed a tenure of seven years in an outstation posting irrespective of the tenure rendered in the main Ministry/Department at Delhi. The combined tenure rendered in the current designation and in lower designations in the same outstation office will be counted for tenure. However, only the officer's current office and tenure would be considered irrespective of his/her earlier postings at the same outstation office or place
- (v) Requests for posting from differently abled officers will be considered on case-to-case basis. PWD officers with more than 40% disability may not be transferred, if such a request is received
- (vi) Ministries/Departments have been divided into two groups viz. Group 'A' and Group 'B'. If the officer has served his tenure in a Ministry/Department in Group 'A', he/she will be transferred to a Ministry/Department in Group 'B' and vice versa.
- (vii) Rotational transfer of SOs will be effected on the basis of their current posting i.e. the group will be on the basis of their current Ministry/Department and not on the basis of the main cadre unit for the reason that some cadre units like Expenditure & DPIIT and some of their sub-cadre units like Department of Revenue, Department of Economic Affairs, Department of Financial Services and Department of Public Enterprises are in different groups
- (viii) Officers who have completed the normal prescribed tenure in both the Groups would be transferred first and then officers posted in Ministries/Departments qualifying under one year reduced tenure would be considered for transfer
- (ix) Only equal number of officers in each group will be transferred out on the basis of higher length of service, to ensure relievers are available for the officers transferred out.
- (x) Section Officers who are not clear from Vigilance Angle and who are due for transfer under RTP be transferred out in case a report is received from the concerned Ministry/Department. Such an officer will be posted to a non-sensitive post in any Ministry/Department without seeking his option for posting. No preference will be sought from such officer

6. Ministries/Departments and officers concerned may keep in mind the above points while bringing to notice of this Department, discrepancy if any in the attached list. If the name of any Section Officer, who is otherwise eligible for rotational transfer under RTP, is missing from the list, the full particulars of such officers may also be forwarded to this Department by the Ministry/Department concerned. If no communication is received by the stipulated date i.e. 18.08.2021, the information as furnished

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879	Shambhu Kumar Rampal Singh	28-Feb-83		UPSC			9-Dec-11
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087	Kallash Chand Meena	02-Jul-72	Ad-hoc	Water Resources			15-May-92
888	Raman R. Parate	01-Jul-65	Ad-hoc	Water Resources			9-May-94
889	Ranjit Basumatary	26-Oct-68					16-May-94
		20-Jun-68					23-May-94
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97 F	Parveen Kumar			Water Resources		A	29-Dec-08
98 0	Dilip Kumar	25-Dec-94		Water Resources		A	3-Mar-11
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in the list will be considered as final and further action will be taken accordingly. The officers and the Ministries/Departments concerned would be responsible for any discrepancy noticed thereafter.

(Zachariah Thomas) Under Secretary to the Govt. of India Ph:24624046

To (Through DOPT website)

- i) Ministries/Departments participating in CSS
- II) All Section Officers of CSS

Copy to:

- Prime Minister's Office (Under Secretary (Admn.)), South Block, New Delhi with the kind request that if any of the SOs of MHA cadre as given in Annexure is presently working in PMO, they may please inform whether the officer should be retained or transferred in terms of para 9 of RTP issued vide OM dated 16.07.2015
- Cabinet Secretariat (Under Secretary (Admn.), Rashtrapati Bhawan, New Delhi with the kind request that if any of the SOs of MHA cadre as given in Annexure is presently working in the Cabinet Secretariat they may please inform whether the officer should be retained or transferred in terms of para 9 of RTP issued vide OM dated 16.07.2015.
- III) Department of Personnel & Training (Under Secretary (Admn.)), North Block, New Delhi with the request to kindly intimate the names of the Section Officers posted in EO Division, DOPT who could be transferred under RTP, with the kind concurrence of EO Division, in terms of OM dated 24.01.2020