

F.No:27017/2/2019-GA

Government of India

Ministry of Jal Shakti

Department of Water Resources, River Development and Ganga Rejuvenation
(General Administration)

Shram Shakti Bhawan, Rafi Marg, New Delhi

Dated 24.06.2020

OFFICE MEMORANDUM

Subject: Nodal Officers in Department of Water Resources, RD & GR for COVID-19 - reg.

In continuation to the O.M. of even number dated 12.06.2020 on the subject mentioned above, the undersigned is directed to say that the Nodal Officers of the Department for COVID-19 shall:

- i. Take stock of the cleanliness and sanitization aspect the respective office space in the building and issues, if any, be raised with GA Division directly.
- ii. The availability of soaps in washrooms, sanitizer in dispensers and cleanliness of washrooms must be ensured at all times. The status report may be provided thrice daily at 11 am, 2 pm and 5 pm in the Whats-app Group created for the purpose.
- iii. The Nodal Officers shall ensure wearing of masks by all officers & staff in office at all times.
- iv. Nodal Officers shall inform General Administration Division about any suspected or confirmed case of COVID-19 in the office for prompt action by the Department for the safety of all other officers and staff. In case of any such detection from other Ministries/Departments in the building, they shall coordinate with the nodal agencies/Ministries etc in the building for carrying out the sanitization process especially the common areas shared by our office staff with others in the building.

2. This issues with the approval of competent authority.



(A K Kaushik)

Under Secretary to the Government of India

Ph No: 011-23738126

All Nodal Officers for COVID-19 in DoWR, RD & GR (as per list enclosed)

Copy for information to:

1. PPS to Secretary (WR, RD & GR)

2. PS to Additional Secretary (WR, RD & GR)
3. PPS to Joint Secretary (Admn.), DoWR, RD & GR

Nodal Officers in Department of Water Resources, RD & GR for COVID-19

S.No.	Building/ Location	Name of Nodal Officer
1	Ground and 1 st Floor, Shram Shakti Bhawan	Shri Ram Lal Singh, Section Officer
2	2 nd Floor, Shram Shakti Bhawan	Shri Nand Kishor, Junior Analyst
3	4 th Floor, Shram Shakti Bhawan	Shri A K Kaushik, Under Secretary
4	6 th Floor, Shram Shakti Bhawan	Shri A J Soreng, Under Secretary
5	Shastri Bhawan	Shri Rajan Bhasin, Under Secretary
6	Krishi Bhawan	Shri A C Malik, Under Secretary
7	Lok Nayak Bhawan	Shri Anil Kumar, Assistant Engineer
8	Block-3, CGO Complex	Shri B. L. Meena, Under Secretary
9	Block-11, CGO Complex	Shri Rajveer Singh, Deputy Commissioner
10	MTNL Building, CGO Complex	Shri Raja Ram Purohit, Deputy Director

**Details of Contact persons of other Departments and Ministries in case of
COVID-19**

S.No.	Location	Contact Person
1	Shram Bhawan Shakti	<ul style="list-style-type: none"> • Shri S.R.Datta , M/o Labour and Employment – • Shri Sanjiv Mangain , M/o Power- • Shri Arun Kumar , M/o Skill Development and Entrepreneurship - • Shri V.P.Yadav , Assistant Commandant, CISF - • Shri Arvind Sharma, Assistant Engineer, CPWD - 9810013941
2	Shastri Bhawan	Shri Deender kumar, Under Secretary (GA)9811844397
3	Krishi Bhawan	Shri V Sunderdra, Under Secretary (GA) 9717653657
4	Lok Nayak Bhawan	Shri Raj Kumar, Executive Engineer 8834880288
5	Block-3, CGO Complex	<ul style="list-style-type: none"> • Shri Yusuf, National Commission for Minorities, Ground and 3rd Floor- 9811358202 • Shri Pradeep Singh, Ministry of New and Renewable Energy, 1st Floor – 9015322582 • Shri Ravindran, D/o Biotechnology, 5th Floor – 9350207519 • Shri Ompal, National Company Law Tribunal, 6th, 7th and 8th Floor - 9810403752
6	Block-11, CGO Complex	Shri Thakur, Executive Engineer
7	MTNL Building, CGO Complex	Shri Anil Kumar, 9868136870