

Reminder

File No.D-19015/23/2020-GENERAL ADMIN-MOWR

Government of India
Ministry of Jal Shakti
Deptt. of WR, RD & GR
GA Section

Shram Shakti Bhavan, Rafi Marg,
New Delhi, dated 19th June, 2020.

Office Memorandum

Subject:- Purchase of laptops/note books and similar devices for use of functional necessity of rank of Under Secretary/Section Officers and equivalent rank – reg.

Reference to O.M. of even no. dated 09.06.2020 on the subject mentioned above, and to say that Purchase of laptops/note books and similar devices for use of functional necessity of rank of Under Secretary/Section Officers and equivalent rank subject to the condition that this shall be restricted to 25% of the sanctioned strength of these posts.

2. All Divisional heads were requested to recommend the demand for laptops/notebooks and similar device used in their wing for Under Secretary/Section Officer. But recommendation for demand of laptops/notebooks and similar device has not been received so far from all divisional heads. Therefore, it is, requested to all divisional heads to send their demand immediately before or upto 22.06.2020 after then the demand will be not considered.



(A.K. Kaushik)

Under Secretary(Admn./GA)

Ph.No.-23710303

To

All wing heads of this Deptt. of WR, RD & GR.