

**No.A-50/54/2017-Admn.**  
**Government of India**  
**Ministry of Water Resources, River Development &**  
**Ganga Rejuvenation**

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Shram Shakti Bhawan, Rafi Marg  
New Delhi, dated 28<sup>th</sup> January, 2020

**CIRCULAR**


Subject - Formation of panel of Assistant Supervisors / Invigilators for the conduct of the Union Public Service Commission's Examinations at Delhi Centre.

The Union Public Service Commission is preparing a panel of Assistant Supervisors / Invigilators in connection with the Civil Services (Preliminary) Examination, 2020 to be held on 31.05.2020. The panel will also be used by the Commission for other examinations during the year 2020-2021. The officers of the rank of Under Secretary or equivalent are eligible for inclusion in the panel of Assistant Supervisors. The Section Officers or officers of equivalent rank and Group 'B' Non-Gazetted officers are eligible for appointment as Invigilators.

2. The officers so appointed will be paid honorarium for their services by the Commission at the prescribed rates.

3. All interested officers may please submit their names in the prescribed proforma as annexed to the undersigned latest by 03.02.2020.

Encl.: As above.

  
**(Rakesh Kumar)**  
**Section Officer (Admn)**  
**Ph. No.23710333**

To

1. All officers of the rank of Under Secretary and equivalent in the Department of Water Resources, RD&GR
2. All Group 'B' Gazetted and Non-Gazetted officers in the Department of Water Resources, RD&GR
3. E-office Circular & Intranet for Uploading.



**UPSC WELCOMES FAX & E-MAIL**

**BY SPEED POST**

**NO.F.1/50/2019-EIA (CS) (090 )**

**Union Public Service Commission**

**Dholpur House, Shahjahan Road,**

**New Delhi-110069**

**To**

The Secretary to the Govt. of India,  
Ministry of Water Resources, River Development &  
Ganga Rejuvenation, Shram Shakti Bhawan, Rafi Marg,  
New Delhi-110001.

**[Kind Attention: Joint Secretary(Admn.)]**

**2 JAN 2020**

**Subject: Formation of Panel of Assistant Supervisors/Invigilators for the conduct of the Union Public Service Commission's Examinations's at Delhi Centre.**

**Sir/Madam,**

I am directed to state that the Commission will hold the CIVIL SERVICES (PRELIMINARY) EXAMINATION, 2020 on 31-05-2020 at 72 Centres including Delhi. For the examination to be held at Delhi sub-centres, services of a large number of Assistant Supervisors/Invigilators (over 4000) will be required. It has, therefore, been decided to prepare a panel of such officers who can be deputed as Assistant Supervisors/Invigilators for the ensuing examination. The aforesaid panel of officers will also be used for other examinations of the Commission during the year 2020-2021. The officers of the rank of Under Secretary or equivalent are eligible for inclusion in the panel of Assistant Supervisors. The Section Officers or officers of equivalent rank and group 'B' Non-gazetted officers will be considered for appointment as Invigilators. The Officers so appointed will be required to attend a briefing meeting for about an hour at the allotted venue (School where the examination will be held) on Saturday, 30th May, 2020 i.e. the day of arrangements.

2. For the Civil Services (Preliminary) Examination, each Assistant Supervisor and Invigilator will be paid remuneration of Rs. 1800/- (Rs. 1200/- for 31.05.2020 and Rs. 600/- for attending briefing meeting) and Rs. 1500/- (Rs. 1000/- for 31.05.2020 and Rs. 500/- for attending briefing meeting) respectively.

3. I am, accordingly requesting you to forward lists of gazetted and non gazetted Group-B officers, including lady officers, working in your Ministry/Department and Attached/Subordinate offices, whose services can be spared for examination at Delhi/New Delhi. As the matter is urgent, I am to request that the particulars of maximum officers for empanelment as Assistant Supervisors/Invigilators indicating their status may kindly be sent in the enclosed proforma to the undersigned latest by 7th February, 2020.

Yours Faithfully

**Encl: As Stated above.**

**DS (Admn.)**

**26/1/2020**

**(S S Rawat)**  
**Under Secretary**  
**Union Public Service Commission**  
**Tele No.23382627 Fax:23387840**  
**Email:eaupsc@gmail.com**

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PROFORMA

(Ministry Code: \_\_\_\_\_)

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