

F.No C..31020/11/2018-Vig.Part.II
Government of India
Ministry of Water Resources, River Development
And Ganga Rejuvenation
Vigilance Section


Shram Shakti Bhawan, Rafi Marg
New Delhi dated 31st January, 2019

OFFICE MEMORANDUM

Subject: Revised Proforma for seeking Vigilance Clearance

The undersigned is directed to say that the Competent Authority in the Ministry has decided to revise the proforma for seeking Vigilance Clearance, for the purpose of personal foreign visit. All Sections/Organizations are therefore advised to send proposal for seeking Clearance in the revised proforma, at least two weeks in advance. A copy of revised Proforma is enclosed herewith .

Encl: As above


21.1.2019
(Arun Kumar)

Under Secretary to the Govt. Of India
Tele: 23711988

1. All Section Officer/Desk, MoWR, RD & GR
2. All CVO/VO of the organizations under the Ministry

PROFORMA FOR SEEKING VIGILANCE CLEARANCE

1.	Name of the Officer	
2.	Designation	
3.	Present Place of posting	
4.	Whether on deputation or from within the organization	
5.	Service to which belong(s)	
6.	Whether the service/ post belongs to Central Civil Services/ Central Civil Post/ All India Services	
7.	Date of Joining in CWC	
8.	Date of Superannuation	
9.	Level/ Group of the present post and pay scale	
10.	Appointing/ Disciplinary Authority	
11.	Vigilance Clearance is required with respect to	
12.	Details of the purpose for which VC has been sought	
13.	Whether Vigilance status of the officers from the concerned organization and / or cadre Controlling Authority have been obtained	
14.	Whether the officer has been placed under suspension	
15.	Any administrative action against the officer is pending in the Section, if so, details thereof	
16.	Whether any penalty imposed upon the officer in the past. Specific details after ascertaining from the service records.	
17.	Whether the officer/ official has submitted his Annual Immovable Property Returns of the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within prescribed limit.	
18.	Personal foreign visit undertaken in the last three years	