

**No. G-20/1/2017-GA
Government of India
Ministry Jal Shakti
Department of Water Resources, RD and GR
(General Administration)**

**Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 23.10.2019**

**Subject: Forwarding of records/information to visiting audit party of Director General
of Audit, Scientific Departments for FY 2018-19.**

Please find enclosed **Audit Memo No.7** dated 22.10.2019 received from the Audit Party from O/o the Director General of Audit, Scientific Departments, New Delhi, which has come to conduct the Audit of Ministry for the year FY 2018-19.

2. The relevant information as desired by Audit Party may kindly be sent directly to them immediately to Room No. 621'B', 6th Floor, Shram Shakti Bhawan.

Encl: As above.

(A.K.Kaushik)

Under Secretary to the Govt. of India

Ph: 011-23710303

To

1. All Wing Heads under the Department of WR, RD & GR.
2. Director (IEC/eGov.), DoWR, RD & GR.

Copy to:

Controller of Accounts, DoWR, RD & GR, Shastri Bhawan.



C&AG AUDIT PARTY

**Office of the Director General of Audit, Scientific Departments, New Delhi
Camp: Room No. 621 B, Shram Shakti Bhawan, Department of Water
Resources, River Development & Ganga Rejuvenation**

Audit Memo No. 7

Dated: 22 October 2019

Subject: Requisition of information/ records in respect of pending Utilisation certificates/ performance cum achievement reports

The information/ records in respect of pending Utilisation certificates/ performance cum achievement reports may please be furnished to audit, immediately:

1. As per Rule 212 (1) of General Financial Rules 2005, the utilization Certificate (UC) in respect of non-recurring grants released to an Institution or Organization should be submitted within twelve months of the closure of the financial year. In this connection the information in respect of **pending Utilisation certificates** may please be furnished in the format below:

S. No.	Sanction number	Name of organization	Total amount released	Amount for which UC pending	Date from which UC pending

2. Further, as per Rule 212 (3) of General Financial Rules 2005, the grantee Institutions or Organisations should submit performance cum achievement reports soon after the end of the financial year. In this connection the information in respect of **pending performance cum achievement reports/ progress reports** may please be furnished in the format below:

S. No.	Sanction number	Name of organization	Total amount released	Period for which performance cum achievement reports/ progress reports is pending


Audit Officer

**The JS&FA, DWR, RD&GR
Shram Shakti Bhawan
New Delhi**

**No. G-20/1/2017-GA
Government of India
Ministry Jal Shakti
Department of Water Resources, RD and GR
(General Administration)**

**Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 23.10.2019**

Subject: Forwarding of records/information to visiting audit party of Director General of Audit, Scientific Departments for FY 2018-19.

Please find enclosed **Audit Memo No. 8** dated 22.10.2019 received from the Audit Party from O/o the Director General of Audit, Scientific Departments, New Delhi, which has come to conduct the Audit of Ministry for the year FY 2018-19.

2. The relevant information as desired by Audit Party may kindly be sent directly to them immediately to Room No. 621'B', 6th Floor, Shram Shakti Bhawan.

Encl: As above.



(A.K.Kaushik)

**Under Secretary to the Govt. of India
Ph: 011-23710303**

To

1. Section Officer (Admn.)/ DDO (Cash) , DoWR, RD & GR..

Copy to:

Controller of Accounts, DoWR, RD & GR, Shastri Bhawan.



C&AG AUDIT PARTY

**Office of the Director General of Audit, Scientific Departments, New Delhi
Camp: Room No. 621 B, Shram Shakti Bhawan, Department of Water
Resources, River Development & Ganga Rejuvenation**

Audit Memo No. 8

Dated: 22 October 2019

Subject: Requisition of various information regarding staff members of DWR, RD&GR

The following information/ records for the period 2018-19 in respect of staff members of DWR, RD&GR, may please be furnished to Audit, immediately:

1. List of employees for test check/ selection of Service Books /Personal files,
2. Income Tax calculation sheet/ Form 16 of employees,
3. Pay Bill register,
4. Medical Claims Reimbursement Register,
5. Conveyance Bills Reimbursement Register,
6. Local Transport Allowance Reimbursement Register
7. OTA Register and
8. Honorarium Register.



Audit Officer



**The JS&FA, DWR, RD&GR
Shram Shakti Bhawan
New Delhi**

**No. G-20/1/2017-GA
Government of India
Ministry Jal Shakti
Department of Water Resources, RD and GR
(General Administration)**

**Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 23.10.2019**

Subject: Forwarding of records/information to visiting audit party of Director General of Audit, Scientific Departments for FY 2018-19.

Please find enclosed **Audit Memo No.11** dated 22.10.2019 received from the Audit Party from O/o the Director General of Audit, Scientific Departments, New Delhi, which has come to conduct the Audit of Ministry for the year FY 2018-19.

2. The relevant information as desired by Audit Party may kindly be sent directly to them immediately to Room No. 621'B', 6th Floor, Shram Shakti Bhawan.

Encl: As above.



(A.K.Kaushik)

**Under Secretary to the Govt. of India
Ph: 011-23710303**



To

1. Joint Secretary (IC & GW), DoWR, RD & GR..

Copy to:

Controller of Accounts, DoWR, RD & GR, Shastri Bhawan.



जल शक्ति - जल संवर्धन

C&AG AUDIT PARTY

**Office of the Director General of Audit, Scientific Departments, New Delhi
Camp: Room No. 621 B, Shram Shakti Bhawan, Department of Water
Resources, River Development & Ganga Rejuvenation**

Audit Memo No. 11

Dated: 22 October 2019

Subject: Information in respect of foreign visits

The following information/ records for the period **2018-19** in respect of foreign visits by DWR, RD&GR officials, may please be furnished to Audit, **immediately**:

A. Information in respect of foreign visits by DWR, RD&GR officials, in the proforma given below:

S. No.	Name of Official & Designation	Purpose of visit	Dates of foreign visit	Expenditure (Amount in Rupee)
1.	2.	3.	4.	5.

B. Files pertaining to foreign visits in respect of each official including related Bills/ Vouchers for TA advance and adjustments thereof, Tour Reports etc.


Sr. Audit Officer

**The JS&FA, DWR, RD&GR
Shram Shakti Bhawan
New Delhi**