

F. No. A. 33025/8/2018-Admn.
Government of India
Ministry of Water Resources, RD & GR

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 7th March, 2019

Office Order No. 157/2019

With the approval of Competent Authority, the following officers in the Ministry of Water Resources RD & GR are hereby nominated to attend the **Training programme on "Modern Office Practices" at Chandigarh conducted by Mahatma Gandhi State Institute of Public Administration during 13th March- 15th March, 2019:-**

Sl.No.	Name & Designation (Shri/Smt/Ms.)	E-Mail	Mobile Number
1.	Neelam Madan, PPS(Admn)	Neelam,madan23@gov.in	8800299935
2.	Md. Naseem, Section Officer(Indus)	Naseem.md@nic.in	9911088778
3.	Baidhar Swain, SSO(FM)	Baidhar.swain@nic.in	9868242205
4.	Mukesh Maurya, ASO(Indus)	Mukesh.maurya@nic.in	9911186799
5.	Anshu Kumar Barnwal, ASO(Pen River)	Anshu.kumar90@gov.in	9915335896
6.	Manish Kumar, ASO(NHP)	Manish.kumar88@nic.in	7827613890
7.	Amit Verma, ASO(BM)	Amit.verma24@nic.in	9873898733
8.	Tanmay Dhyani, ASO(PP)	Tanmay.dhyani@gov.in	8920649109
9.	Kuwar Singh Rawat, ASO(Cash)		
10.	Divesh Garg, STA(Stat)	Divesh.garg@nic.in	9911728734
11.	Surendra Kumar, ASO(GA)	Surrender.kumar48@gov.in	9968983388
12.	Shailendra Yadav, ASO(E-I)	Shailendra.yadav46@gov.in	8979132415
13.	Arpan, ASO(SPR)	Arpan.chaudhary@gov.in	9711435354
14.	Samiya Jahan, ASO(FM)	Samiya.jahan43@gov.in	
15.	Sonu Kumar, ASO(NMCG)	Sonu.kumar25@gov.in	
16.	Swati, Steno(Vig)	Swati.mahajan@nic.in	8376982823
17.	Nishant Kumar, Steno to US(GW)	Nishant.kumar194@gov.in	8800804372
18.	Rashid Ahmed, SSA(Admn)	Rasahm69@gmail.com	9911248969
19.	Mandeep, Steno(E-III)	Mandeep.dahiya48@gov.in	8744028314
20.	Jai Bhagwan, JSA(IEC)	Jai.bhagwan25@nic.in	9991973813

2. The participants have to reach the venue at the Mahatma Gandhi State Institute of Public Administration on 12th March, 2019. The participants are requested to book tickets on Shatabdi Express for onward/return Journey.

3. The expenditure of Rs. 1,50,000/- (Rs. 7, 500/- per participant) towards course fee will be debited to Budget Head 2701.80.003.04.02.20 Other Administrative Expenses (OAE) and expenses on travelling for MoWR officers will be debited to Budget Head 2701.80.003.04.02.11 Domestic Travel Expenses (DTE) for training of MoWR officers under Grant No. 97 for the year 2018-19.

4. The nominated officers would submit a report on completion of training as to the benefit and value addition by the course for perusal of Competent Authority. The period of training shall be treated as duty. Non-submission of report within one week after reporting back from the training would result in debarment of the officer from attending further training programs for next one year and other necessary action as deemed fit.


(A.K. Kaushik)

Under Secretary to the Govt. of India
Tel.No. 23738126
Email: usadmn-mowr@nic.in

Copy to :-

1. Director, Mahatma Gandhi State Institute of Public Administration, Institutional Area, Sector 26, Chandigarh.
2. Concerned Officers (20)/for onward Journey, the participants are requested to book tickets from Satabdi Express on 12th March, 2019 so as to reach at the venue on time.
3. SJC(SPR)/SJC(Indus)/SJC(FM)/Dir(MISTAT)/US(NHP)/DC(BM)/US(PP)/US(GA)/DD(PP)/US(E-I)/US(Vig)/US(IEC)/US(E-III)/SO(Pen River) /US(GW)/ SO(NMCG)/SO(FM)
4. DDO (Cash), MoWR, RD&GR - for information.

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