OFFICE MEMORANDUM

Subject - Appointment to the post of Cashier in Ministry of Water Resources, River Development & Ganga Rejuvenation (Sectt.)

The undersigned is directed to say that the post of Cashier in Ministry of Water Resources, River Development & Ganga Rejuvenation (Sectt.) has fallen vacant with effect from 31.07.2018(AN). It is, therefore, proposed to fill up the post of Cashier in the Ministry(Sectt.) from amongst interested permanent officers of this Ministry of the rank of Senior Secretariat Assistants and Assistant Section Officers, having experience in Cash & Accounts matters. Preferences will be given to those who have undergone training in Cash & Accounts matters from ISTM.

2. Eligible and interested officers may send their applications in the enclosed proforma, through proper channel in the Administration Section latest by 10.09.2018.

3. Cash handling & Treasury Allowance is attached to the post.

(A.K. Kaushik)
Under Secretary to the Govt. of India
TEL. NO. 23738126
E - Mail: usadmin-mowr@nic.in

To

3. All Sections in the Ministry.
4. NIC Cell for uploading on intranet of this Ministry.
APPLICATION FOR THE POST OF CASHIER IN
M/O WATER RESOURCES, RIVER DEVELOPMENT & GANGA REJUVENATION (SECTT.)

1. Name of the Candidate (In Block Letters)

2. Designation

3. Place of posting

4. Date of Birth

5. Education Qualification

6. Details of experience

7. Whether undergone training in Cash & Accounts matters, if so, period thereof and percentage of marks obtained (enclose certificate).

8. Grade in which declared permanent with date

Place:
Date:

Signature of the candidate