

Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 13th September, 2018

Office Order No. 946/2018

With the approval of Competent Authority, the following officers in the Ministry of Water Resources RD & GR are hereby nominated to attend the **Training programme on “Soft Skills for Employee Development” at Manali conducted by Delhi productivity Council during 17th - 21st September 2018:-**

| Sl.No. | Name & Designation (S/Shri/Smt/Ms.) | Posting |
|--------|-------------------------------------|-------------------------------------|
| 1. | Narender Kumar | JSA(O/o Comm(CAD)) |
| 2. | Rajesh Kumar | JSA(Indus) |
| 3. | Rajendra Sharma | MTS(PenRiver) |
| 4. | Sunil Kumar Rana | MTS(IFD) |
| 5. | Mukesh Kumar-II | MTS(O/o AS(WR)) |
| 6. | Triloki Prasad | MTS(O/o SJC(PP)) |
| 7. | Sukhvir Singh | MTS(O/o Comm(SPR)) |
| 8. | Gajender Singh | MTS(GA) |
| 9. | Nand Kumar Sah | MTS(E-II) |
| 10. | Raju | MTS(Coord) |
| 11. | M. Chengotty | MTS(CSMRS) working in O/o Secretary |
| 12. | Ravinder Kumar | MTS(Parl) |
| 13. | Suresh Kumar | O/o JS(IC & GW) |
| 14. | Mukesh Chander | MTS(BM) |
| 15. | Balbir Singh | Halwai(Canteen) |
| 16. | Ravinder Kumar | Canteen Attendant (Canteen) |
| 17. | Jagpal | MTS(O/o JS(A)) |
| 18. | Devnath | MTS(NWM) |
| 19. | Dharam Vir Singh | MTS(CWC) |
| 20. | Rajesh Singh | MTS(CWC) |

2. The officers whose names have been indicated above are advised to report to **Shri Sanjeev Bhardwaj, Training Officer at Hotel Lifestyle, Left Bank, Nagar Road, Shuru Dist, Manali-175131 (Himachal Pradesh) on 17th September, 2018 at 12:00 Noon.** The expenditure of Rs. 7,00,000/- towards course fee will be debited to Budget Head 2701.80.003.04.02.20 Other Administrative Expenses (OAE) and expenses on travelling will be debited to Budget Head 2701.80.003.04.02.11 Domestic Travel Expenses (DTE) for training of MoWR officers under Grant No. 97 for the year 2018-19. The travelling expenses of CWC officers at Sl.No. (19) & (20) and travelling expenses of CSMRS officer at Sl.No. (11) will be debited to respective DTE head of CWC & CSMRS.

3. The nominated officers would submit a report on completion of training as to the benefit and value addition by the course for perusal of Competent Authority. The period of training shall be treated as duty.

A.K. Kaushik
13/11/18

(A.K. Kaushik)

Under Secretary to the Govt. of India

Tel.No. 23738126

Email: usadmn-mowr@nic.in

Copy to :-

1. Delhi Productivity Council, Plot-2, Institutional Area, Sector-9, Dwarka, New Delhi-110077
2. Shri Sanjeev Bhardwaj, Training Officer, Delhi Productivity Council, 1E/10, Jhandewalan Extension, New Delhi-110055 (e-mail: dpc_1959@rediffmail.com, dpc.2331959@gmail.com, Mob No. 9818663122) - with request that the relieving letter on conclusion of the training along with attendance sheet of all participants may be sent to this Ministry, so that requisite payment may be made.
3. Concerned Officers (20)
4. PPS to Secretary (WR,RD&GR), PS to AS(WR), Commissioner(CAD), Commissioner(Indus), Commissioner(Pen Riv), MD(NWM), JS(IC&GW), US(IFD), SJC(PP), Commissioner(SCR), US(GA), US(E.II), US(Coord.), US(Parl.), DC(BM), JS(A), , MoWR,RD&GR
5. Director, CSMRS, Hauz Khas, New Delhi
6. Secretary, Central Water Commission, Sewa Bhawan, R.K. Puram, New Delhi
7. DDO(Cash), MoWR,RD&GR - for information.
8. APAR Folder/Guard File