

I/7379/2017

F.No.J-11011/1/2017-e-Gov.  
Government of India  
Ministry of Water Resources,  
River Development & Ganga Rejuvenation,  
(e-Governance Cell)

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated the **05/09/2017**.

**OFFICE MEMORANDUM**

**Subject:- Nomination of the Nodal Officer of the Ministry for interdepartmental transfer of eFiles- reg.**

In supersession to the e-Governance Cell's O.M. of even number dated 12.05.2017, the undersigned is directed to inform that the competent authority of the Ministry has decided that Under Secretary (Coord) shall function as the Nodal Officer in the Ministry and Director (Coord) shall be the Supervisory Officer for sending/ receiving eFiles from other Ministries/ Departments in eOffice. The details of the above Officers are as under:

S. No.	Name of the Officer	Designation & email
1.	Sh. Ashok Kumar Gupta	US (Coord) & Nodal Officer, email: ashok.kgupta@nic.in
2.	Sh. Ashish Kumar	Director (Coord) & Supervisory Officer, email: ashish.kumar74@gov.in

2. In view of the above, it is hereby informed that the eFiles of this Ministry requiring interdepartmental consultation shall be sent to external Ministries/ Departments through above nominated Officers only. The above Officers shall be given necessary rights to transfer/ receive efiles to/ from external Ministries/ Departments in eOffice.

3. In this matter, it is further informed that the requisite action has been completed to establish links with the eOffice instance of the Department of Personnel & Training, Department of Expenditure & Department of Legal Affairs. The details of Nodal Officers of these Departments are enclosed as Annexure-I.

(R. K. Ojha)

Under Secretary to the Government of India  
Ph:- 011-23710303.

To,

1. Director (Coord), MoWR, RD & GR
2. US (Coord), MoWR, RD & GR

Copy for information to:

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1. PS to Secretary (WR, RD & GR).
2. All WingHeads of the Ministry
3. All DS/ Director & equivalent Officers of the Ministry
4. All US & equivalent Officers in the Ministry
5. All Sections of the Ministry
6. Director (Admn), Department of Expenditure, Ministry of Finance, Room No. 76, North Block, New Delhi.
7. Sh. Suresh Kumar, Deputy Secretary (Admn), Deptt. of Personnel & Training, North Block, New Delhi. ([suresh.kr@nic.in](mailto:suresh.kr@nic.in))
8. Sh. K. Ginkhanthang, DS (Admn-IV), Department of Legal Affairs, Ministry of Law & Justice, Shastri Bhawan, New Delhi
9. Sh. Navdeep Singh Nagi, Project Manager, NIC Data Centre, eOffice division, Shastri Park, Delhi.
10. MoWR eOffice Helpdesk team with a request to give the necessary rights to the above Officers.

Annexure-I

Details of the Nodal Officers from Deptt. of Expenditure, Department of Legal Affairs & Department of Personnel & Training.

S.No.	Department	Name of the Officer	Designation & Post and email
1.	Department of Expenditure	Sh. Uma Shankar Thakur	Under Secretary (RTI & Legal), us.thakur65@nic.in
2.	Department of Legal Affairs	Sh. Arpit Anant Mishra	Assistant Legal Adviser (Advise matters), arpit.mishra76@gov.in
3.	Department of Legal Affairs	Sh. Unni Krishnan T.	Under Secretary (Administration), unni.krishnan@nic.in
4.	Department of Personnel & Training	Sh. Rajeshwar Lal	Under Secretary (Coord) & Nodal Officer, email: rajeshwar.lal@nic.in