

Government of India
Ministry of Water Resources, River Development &
Ganga Rejuvenation

Shram Shakti Bhawan
Rafi Marg, New Delhi.

Requisition Slip for Providing Vehicle

1. Name of officer/Section to whom vehicle is required
2. Place, date and time where vehicle is required
3. Place of visit
4. Whether to and fro journey is required
5. Purpose of visit
6. Expected time for retention of vehicle
7. Name and designation of the indenting Officer
8. Date

(Signature of the indenting officer)

For official use :-

Remarks of Vehicle Assistant:

Section Officer (GA)

Under Secretary (GA)

Note:- The requisition should be submitted at least one day advance to Genl. Section.