

IMMEDIATE

No. B-11011/1/2017-GA  
Government of India  
Ministry of Water Resources, River Development & Ganga Rejuvenation  
(General Administration)

\*\*\*\*\*

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 22.09.2017

OFFICE MEMORANDUM

**Subject: Swachhta Hi Sewa** campaign - cleanliness of office premises on **25.09.2017 (Monday)** –reg.

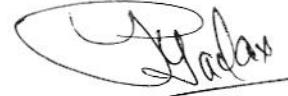
The Swachh Bharat Abhiyan is an initiative by the Hon'ble Prime Minister. To celebrate three years of the Swachh Bharat Abhiyan, a fortnight long **Swachhta Hi Sewa** campaign is being organised by this Ministry.

2. MoWR, RD & GR will organise a cleanliness activity through “**shramdaan**” by officers and staff of the Ministry on **25.09.2017** at Shram Shakti Bhawan. The activity will start with a Swachhta Pledge at **11.00 am** in front of A-Wing, Shram Shakti Bhawan followed by Shramdaan and cleanliness activities at Shram Shakti Bhawan.

3. The cleanliness activities will be led by the following officers in Shram Shakti Bhawan at the locations indicated against their names after the Swachhta Pledge as per details below:

S.No.	Team	Team Leaders	Location	Team Members
1	A	JS (A/GW) and Comm (SPR)	In-Gate, Reception area, front side of Shram Shakti Bhawan including pedestrian walking area around the boundary wall of Shram Shakti Bhawan. (Area A in map enclosed)	Admn. Section, GA Section, Vigilance Section, IEC Section, MI (Stat) and SPR Section
2	B	JS (RD & PP) and Comm (FM)	Out Gate, Parking under C-Wing, area outside B-Wing (car parking area) (Area B in map enclosed)	PP Section, E-II, E-III, E-IV, Parliament Section, EA & IC and Pen. River.
3	C	JS & FA and Comm (Indus)	Back side of the building (near Yoga Centre of M/o Power) (Area C in map enclosed)	E-Governance, IFD, E-I, B&B Section, NHP, Coordination, Cash Section, Budget Section.
4	D	MD (NWM), Comm (B&B) and Comm (CAD)	Area outside Shram Shakti Bhawan back wall. (Area D in map enclosed)	BM, FM, Indus, PSU, IEC, GW and GWE and NWM.

4. All the above officers (Team Leaders in Para 3 above) are requested to coordinate with the General Administration Section for carrying out the activities. The pre and post- Swachhta pictures may be taken and sent by e-mail to [manpreet.marwaha@gov.in](mailto:manpreet.marwaha@gov.in) with a copy to [yp.yadav48@nic.in](mailto:yp.yadav48@nic.in).



(Y P Yadav)  
Under Secretary (GA)  
Ph: 011-23710303



To

1. Joint Secretary (Admn./GW), MoWR, RD & GR, Shram Shakti Bhawan.
2. Joint Secretary (RD & PP), MoWR, RD & GR, Shram Shakti Bhawan.
3. MD (NWM), MoWR, RD & GR, Block-3, CGO Complex.
4. Commissioner (SPR), MoWR, RD & GR, Shram Shakti Bhawan.
5. Commissioner (Indus), MoWR, RD & GR, Block-11, CGO Complex.
6. Commissioner (FM), MoWR, RD & GR, Block-11, CGO Complex.
7. Commissioner (B & B), MoWR, RD & GR, Block-3, CGO Complex.
8. Commissioner (CAD), MoWR, RD & GR, Krishi Bhawan.
9. All staff/ officers of MoWR, RD & GR.
10. Director (Tech), NIC for uploading this on Intra-MoWR.

Copy to:

1. PPS to Hon'ble Minister (WR, RD & GR)/ PPS to Hon'ble MoSs (WR, RD & GR)
2. PPS to Secretary (WR, RD & GR)

