

**No. G-25020/5/2017-GA**  
**Government of India**  
**Ministry of Water Resources, River Development and Ganga Rejuvenation**  
**(General Administration)**

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**Shram Shakti Bhawan, Rafi Marg,**  
**New Delhi, dated 11<sup>th</sup> October 2017**

**OFFICE ORDER**

**Subject:** Audit of accounts of Ministry of Water Resources, RD & GR by visiting Audit Party of Office of Principal Director of Audit, Scientific Departments, New Delhi.

It has been decided by the O/o Principal Director of Audit, Scientific Departments to conduct Audit of this Ministry from 09.10.2017. The seating arrangement of the Audit Party has been made in Room No. 224, Second Floor, Shram Shakti Bhawan (Tel No. 23716255 and Intercom No. 317). They will conduct audit of the documents/ records as required by them.

2. The period covered under Audit shall be FY 2016-17 which may also include examination of documents/ transactions of the previous years considered relevant by the Audit Party.

3. The Audit Party will also examine the replies of old outstanding Paras of the previous years' Audit Reports. The concerned Division/ Sections are accordingly advised to pursue their outstanding Audit Paras with the Audit Party for early settlement of such Paras.

4. All concerned officers may note that failure to produce necessary record/ documents or to respond to the clarifications sought by the Audit Party would tantamount to preventing a Government Officer from performing his/ her duties and could therefore invite action under Section 175-186 of the Indian Penal Code. The documents/ records as demanded by the Audit Party are required to be provided on the very first day of the Audit.

5. The **Audit Memo No. 1 dated 09.10.2017** received from the Audit Party from the O/o Principal Director of Audit, Scientific Departments is enclosed. They have asked for following documents/ records:

<b>S.No.</b>	<b>Subject</b>	<b>Pertaining to</b>
1	Brief of working and mandate of MoWR, RD & GR	Administration Section
2	Organisation chart, vision document/ road map if any	Administration Section
3	Head wise budget allocation (RE) and expenditure incurred in each unit for the above period (both Plan and Non-Plan)	Budget Section
4	Performance Budget/ Outcome Budget 2015-16 and 2016-17	Budget Section



5	Annual Report for the years 2015-16 and 2016-17	Coordination Section
6	Copy of Internal Audit Reports for the period 2015-16 and 2016-17	O/o Controller of Accounts and GA Section
7	The replies of the old outstanding paras of the previous year Audit Reports	All Sections

6. The relevant information/ records as desired by the Audit Party may, therefore, be sent directly to them **immediately** to **Room No. 224**, Second Floor, Shram Shakti Bhawan.

Encl: As above.



(Y P Yadav)  
Under Secretary to the Govt. of India  
Ph: 011-23710303

To

1. All Commissioners/ Directors/ Deputy Secretaries in MoWR, RD & GR.
2. All Section Officers in MoWR, Rd & GR.
3. O/o Controller of Accounts, MoWR, RD & GR, Shastri Bhawan.

**Copy for information to:**

1. PPS to JS & FA.
2. PPS to JS (Admn./GW)/ PPS to JS (RD & PP)





C&AG's Audit Party

कार्यालय प्रधान निदेशक लेखापरीक्षा  
वैज्ञानिक विभाग, नई दिल्ली-110 002

OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT  
SCIENTIFIC DEPARTMENTS, NEW DELHI-110002

*Camp: MoWR, RD&GR, Room No 224, New Delhi*

Audit Memo No.1  
Dated: 09.10.2017

**Sub: Audit of MoWR, RD&GR, New Delhi for the year 2016-17.**

The Audit of activities of MoWR, RD&GR and its Divisions/Units/Centres (where separate Audit is not prescribed) for the period 2016-17 has been taken up today (i.e. 09.10.2017) by the Audit Party comprising of Sh.Rakesh Kumar, Audit Officer and Sh.K. Hariharan, Supervisor. Since, the audit has limited time with it to complete the tasks; It is requested that an officer/official may be deputed to coordinate the Audit work and assist in obtaining information and records from the various Divisions/ Sections at the earliest so as to enable smooth conduct of Audit.

1. Brief of working and mandate of each MoWR, RD&GR.
2. Organizational chart, vision document/ road map if any.
3. Head-wise budget allocation (RE) and expenditure incurred in each unit for the above period (both Plan and Non-Plan).
4. Performance Budget/Outcome Budget 2015-16 and 2016-17.
5. Annual Report for the years 2015-16 & 2016-17.
6. Copy of Internal Audit Reports for the period 2015-16 & 2016-17.
7. The replies of the old outstanding paras of the previous year Audit Reports.

  
Rakesh Kumar

Audit Officer

To

The Director (GA)  
MoWR, RD&GR, New Delhi