ORDER

Subject: Cadre Structure of Central Secretariat Stenographers' Service (CSSS).

The Government had set up a “Group of Officers” on Cadre Structure of CSSS in October, 2003, which submitted its report in February, 2004. The report of the “Group of Officers” has been considered by the Government and, inter-alia, the following decisions have been taken:

(i) The cadre strength of various grades of CSSS shall be as under:

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Grade (Designation)</th>
<th>Strength</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>Senior Principal Private Secretary</td>
<td>68</td>
</tr>
<tr>
<td>(ii)</td>
<td>Private Secretary Grade (Principal Private Secretary)</td>
<td>130</td>
</tr>
<tr>
<td>(iii)</td>
<td>Steno. Grade ‘A’ &amp; ‘B’ (Merged) (Private Secretary)</td>
<td>1650</td>
</tr>
<tr>
<td>(iv)</td>
<td>Steno. Grade ‘C’ (Personal Assistant)</td>
<td>2793</td>
</tr>
<tr>
<td>(v)</td>
<td>Steno. Grade ‘D’ (Stenographer)</td>
<td>1958</td>
</tr>
</tbody>
</table>

(ii) There would be no further in-situ upgradation in any of the Grades of CSSS and all promotions will be vacancy based.


3. Consequently, the instructions regarding restructuring of CSSS issued vide this Department’s O.M. No. 10/10/87-CS-II dated 1.11.1993 shall stand withdrawn.

(G.S. PUNDIR)
Under Secretary to the Govt. of India
Tele.No. 24623107

To,

All Cadre Authorities of CSSS

M/o Water Resources

CS (Admin),

Shram Shakti Bhawan
ORDER

Subject: Cadre Structure of Central Secretariat Stenographers Service (CSSS).

The Government had set up a ‘Group of Officers’ on Cadre Structure of Central Secretariat Stenographers’ Service (CSSS) in October 2003. The Group submitted its report in February 2004. The report of the Group of Officers has been considered by the Government and it has, inter alia, been decided that for Direct Recruitment to Stenographer Grade ‘D’, the minimum educational qualification be raised to 12th standard and the element of computer literacy also be introduced.

2. Necessary notification relating to amendments to the CSSS Rules will be issued separately.

(G.S. PUNDIR)
Under Secretary to the Govt. of India
Tele. No. 24623107

To

M/o Water Resources,
(Shri N. K. Gupta, US),
Sharam Shakti Bhavan.
ORDER

Subject: Cadre Structure of Central Secretariat Stenographers Service (CSSS).

The Government had set up a ‘Group of Officers’ on Cadre Structure of Central Secretariat Stenographers’ Service (CSSS) in October 2003. The Group submitted its report in February 2004. The report of the Group of Officers has been considered by the Government and the following decisions have been taken:

(i) to stop Direct Recruitment in Stenographer Grade ‘C’ (PA);

(ii) to change the mode of recruitment to Stenographer Grade ‘C’ (PA) by way of 50% through Limited Department Competitive Examination (LDCE) for Stenographer Grade ‘D’ and 50% by promotions through seniority from Stenographer Grade ‘D’;

(iii) to introduce the element of computer literacy in the LDCE for promotion to Stenographer Grade ‘C’ (PA).

2. The above decision will be effective from 16.6.2005.

3. Necessary notification relating to amendment to the CSSS Rules will be issued separately.

(G.S. PUNDIR)
Under Secretary to the Govt. of India
Tele. No. 24623107

To
M/o Water Resources,
(Shri N. K. Gupta, US),
Shram Shakti Bhavan.
No.21/41/2005-CS.I  
Government of India  
Ministry of Personnel Public Grievances & Pensions  
Department of Personnel & Training  

Lok Nayak Bhavan,  
New Delhi-110 003  
Dated, the July 29, 2005  

ORDER  

Sub:- Lateral entry of Stenographers belonging to CSSS in the Grades of Section Officer & Under Secretary of CSS.  

The Government had set up a ‘Group of Officers’ on Cadre Structure of Central Secretariat Stenographers Service (CSSS), in October, 2003. The Group submitted its report in February, 2004. The Report of the ‘Group’ has been considered by the Government and inter-alia the following decisions have been taken;  

(i) To discontinue the lateral entry of CSSS officers into Central Secretariat Service (CSS) at the level of Under Secretary of CSS.  
(ii) To allow only those Stenographer Grade ‘C’ who are graduates to participate in the Limited Departmental Competitive Examination for the Section Officer’s Grade of CSS.  

2. Necessary notification relating to amendment to the CSS Rules will be issued separately.

(DEVKI NANDAN GUPTA)  
Deputy Secretary to the Govt. of India  

Ministry/Department of .........  
DS/Director (Admn./Estt.)  
New Delhi.
ORDER

Subject: Cadre Structure of Central Secretariat Stenographers Service (CSSS).

The Government had set up a ‘Group of Officers’ on Cadre Structure of Central Secretariat Stenographers’ Service (CSSS) in October 2003. The Group submitted its report in February 2004. The report of the Group of Officers has been considered by the Government and, inter alia, the following decisions have been taken:

(i) to change the mode of recruitment to Stenographer Grade ‘A’ & ‘B’ (Merged)(PS) by way of 66.66% by promotion through seniority from Stenographer Grade ‘C’ (PA) and 33.33% through Limited Departmental Competitive Examination (LDCE) for Stenographer Grade ‘C’ (PA).

(ii) to introduce the element of Computer Literacy in the Limited Departmental Competitive Examination (LDCE) for promotion to Stenographer Grade ‘A’ & ‘B’ (Merged) (PS).

2. Necessary notification relating to amendments to the CSSS Rules will be issued separately.

(G.S. PUNDIR)

Under Secretary to the Govt. of India
Tele. No. 24623107

To

All Cadre Authorities of CSSS.