

Speed Post

Most Immediate

No.G-11011/21/2016-Bud /247
Government of India
Ministry of Water Resources,
River Development & Ganga Rejuvenation
(Budget Section)

Dated: 29th September, 2016

To,

Heads of all Organizations
under MoWR, RD & GR,
New Delhi

Sub: Proposals for RE 2016-17 (Plan & Non-Plan) and BE 2017-18 (Plan & Non-Plan) under Grant No. 96 – MoWR, RD&GR reg.

Sir/ Madam,

I am directed to invite proposals for RE 2016-17 and BE 2017-18 with reference to Ministry of Finance's Budget Circular 2017-18 No. F.2(30)-B(D)/2016 dated 21st September, 2016. From 2017-18, Plan and Non-Plan allocation will be merged. A detailed instructions may be downloaded from MoF's website: www.finmin.nic.in. While furnishing detailed proposals, the instructions given therein may be kept in view. There are various categories of information required at different stages of Budget formulation. At this stage following information is required latest by 4th Oct 2016 for onward transmission of the same to M/o Finance:-

- i) Major Head/Object Head wise details of expenditure showing actual expenditure of 2015-16, BE 2016-17, progressive expenditure upto Sept 2016 and projections for RE 2016-17 and BE 2017-18 with the reasons for variation, if any, both on gross and net basis as per Annexure-I.
- ii) Inter-Unit changes (except in respect of 'Salaries') would be considered provided the total RE 2016-17 proposals do not exceed the overall sanctioned limit for BE 2016-17. In case the allocation in RE 2016-17 required under specific head is exceeding the BE 2016-17, detail justification needs to be provided with quantifiable targets which needs to be achieved as per the approved Cabinet/EFC note.
- iii) Reasons for variations, if any, under individual units of appropriation, should be clear and concise. **It may please be noted that reduction in sanctioned budget or excess demand over and above sanctioned budget will not be considered if detailed reasons for saving / excess are not furnished.**
- iv) Effect of additional installments of dearness allowance and 7th CPC sanctioned this year and the net additionality asked thereof (that is, after setting off against savings, if any) showing details of salary expenditure i.e. actual upto Sept 2016 and Arrears for Jan. & Feb 2016 besides the projections for RE 2016-17 and BE 2017-18 as per **Annexure-IIA**.
- v) If under any unit of appropriation (except 'salaries'), there is salary component, detail break-up of expenditure on salary component under Non-salary heads as **Annexure-IIIB**
- vi) Details of estimated strength and provisions thereof as per **Annexure-IIIA** and **Annexure-IIIB** separately

Contd..... 2/-

450.e-ear
29-09-2016

- vii) Statement showing Internal and Extra Budgetary Resources of public enterprises as per Annexure-IV.
- viii) Statement showing Assistance to Autonomous Bodies as per Annexure-V.
- ix) Details of pending liabilities as per Annexure-VI.

2. The budget proposals should strictly be prepared as per the Annexure-I, Annexure-IIA, Annexure-IIB, Annexure-IIIA, Annexure-IIIB, Annexure-IV, Annexure-V and Annexure-VI.

3. Provision for vacant posts should not be kept either in RE 2016-17 or BE 2017-18. If any provision is kept because of necessity, the details of such posts and provisions kept therefore along with justifications should be provided in a separate statement.

4. As per the FRBM act only 33% of the budgeted expenditure would be permissible in the last quarter of the financial year. Budget may be accordingly formulated taking into account above restriction.

5. It has been seen in the past that there has been substantial variation in the Budget Estimates and Revised Estimates vis-à-vis actual expenditure, which reflects that adequate care has not been taken in preparing the estimates. It has, therefore, to be ensured that the estimates are as realistic as possible.

6. Proposals for Estimated Revenue Receipts are required to be sent directly to the office of Controller of Accounts, Ministry of Water Resources, River Development & Ganga Rejuvenation for which instructions would be issued separately by that office.

7. The budget proposal, complete in all respects, should reach the Budget Section of the Ministry, duly vetted by concerned Wing Head, **latest by 4th October, 2016**. The soft copy of the same may also be emailed to Budget Section's E-mail ID: budget-mowr@nic.in. Receipt of this letter may kindly be acknowledged.

Encls: Annexure-I, II(A,B,C), III, IV, V& VI


29.9.16
(Y.P. Yadav)

Under Secretary (Budget)
Tel: 23711486

Copy to:-

1. JS(A)/JS(PP)/JS&MD(NMCG)/ADG(Stat))/ Commr.(Indus)/ Commr.(B&B)/ Commr.(SP) /Commr.(FM)/ JS.(Pen.Riv.)/ Advisor(Eco), Ministry of Water Resources, River Development & Ganga Rejuvenation, New Delhi.
2. Director (GA), Ministry of Water Resources, River Development & Ganga Rejuvenation. It may please be ensured that the proposals for RE 2016-17 (Plan and Non-Plan) and BE 2017-18 (Plan & Non-Plan) in respect of Ministry (proper) are furnished by **04.10.2016 positively**.
3. Controller of Accounts, Ministry of Water Resources, River Development & Ganga Rejuvenation, Shastri Bhawan, New Delhi.
4. Sh. Harihar Mishra, Director(Fin.), NMCG, 1st Floor, Major Dhyanchand National Stadium, India Gate, New Delhi.
5. US(Admn.), Ministry of Water Resources, River Development & Ganga Rejuvenation.
6. PAO, MoWR, RD & GR, Shastri Bhawan, New Delhi.
7. Cash Section, MoWR, RD & GR, Shastri Bhawan, New Delhi.

8. e-Gen Section, MoWR, RD&GR is requested to upload it in Ministry's Website

(Y.P. Yadav)
Under Secretary (Budget)

Annexure-I

**(Rupees in thousands)
(On Gross Basis)**

Name of Office : _____

Plan/Non-Plan (separately)
Unit of Appropriation
between

Actuals BE Progressive R.E. B.E. Reasons for
2015-16 2016-17 Expenditure 2016-17 2017-18 variation
up to 9/2016 between BE
Scheme: 2016-17 & 2016-17 and
Major Head: RE 2016-17 BE 2017-18

1. ----- 2. ----- 3. ----- 4. ----- 5. ----- 6. ----- 7. ----- 8. -----

- 1. Salaries
- 2. Wages
- 3. Medical Treatment
- 4. Overtime Allowance
- 5. Domestic Travel Expenses
- 6. Foreign Travel Expenses
- 7. Office Expenses
- 8. Publications
- 9. Other Administrative Expenses
- 10. Suspense (Details)
- 11. Other Charges (Details)
- . . .
- . . .
- . . .
- 16. Other Items' not listed above

Grand Total -----

Note:- Estimates of recoveries taken in reduction of expenditure under each of the Major Heads should also be indicated.

Receipt/Recovery

.
. .
. . .
. . .

Net Total:

Annexure - II A

APPENDIX VI
(See Paragraph 3.5)
Details of Salary Expenditure

Expenditure
RE Meeting

Demand No.

(Rs. in ~~crore~~ ^{thousand})

Ministry/ Department

Actual 2015-16	BE 2016-17	Total Salary expenditure upto Sept 2016 including arrears	Arrears for Jan & Feb 2016	RE 2016-17	BE 2017-18

MINISTRY OF WATER RESOURCES, RIVER DEVELOPMENT & GANGA REJUVENATION
(SALARY UNDER NON-SALARY HEAD)

ANNEXURE-IB

Sl. No.	Name of the Scheme	Name of the object head under which the salary is being booked.	Reason for booking salary under the unit mentioned at Column No. (iii)	Actual 2015-16	Bifurcation of salary and work component.		expenditure towards Salary upto Sept. 2016	Bifurcation of salary and work component.
					BE 2016-17	RE 2016-17		
(i)	(ii)	(iii)	(iv)		(v)	(vi)	(vii)	(viii)

DETAILED DEMANDS FOR GRANTS

APPENDIX-XXXI
[See paragraph 16.6(i)]

DEMAND NO.

Estimated strength of Establishment and provisions therefor.

(Rs. Thousand)
(₹ in Crores)Strength as on 1st March

2016					2017	2018	Actuals	Budget	Revised	Budget
					estimates	estimates	2015-	2016-	2015-	2017-
					sanctioned	sanctioned	2016	2017	2017	2018
					strength	strength				
Pay Band/ Grade Pay	Status of Posts	Group of Posts	Total No. of Posts	No. of Emp. in Positions						
	Gaz./Non Gaz.	Regular/ Temp./ Adhoc	Gp. A. Gp. B. Gp. C Gp. D							
			Unclassified							
(a)	(b)	(c)	(d)	(e)	(f)					
			1. Salary (a) Officers Indicate in respect of each Pay Band/Grade Pay							
			(b) Staff Indicate in respect of each Pay Band/Grade Pay							
			Total Salary							
			2. Allowances (other than OTA and travel expenses)							
			3. Wages							
			4. Overtime allowance							
			5. Domestic travel expenses							
			6. Foreign travel expenses *							
			Total							

*will include travel expenses abroad of scientists (on deputation)

APPENDIX-XIX

[See paragraph 14.1(v)]

Estimated strength of Establishment and provisions therefor.

Ministry/Department of

(Rs. in thousands)
(₹ in crores)

Strength as on 1st March

Actual			Estimated			Actuals 2016-2017			RE 2016-2017			BE 2017-2018		
2016	2017	2018	Pay	Allowances (other than travel expenses)	Travel expenses	Pay	Allowances (other than travel expenses)	Travel expenses	Pay	Allowances (other than travel expenses)	Travel expenses			

To

Shri Amit Bansal,
Under Secretary (Budget), Ministry of Finance,
Department of Economic Affairs, Room No. 221-A,
North Block, New Delhi.

For Financial Adviser
Date
Telephone No.

Notes:

- (i) The information in respect of estimated strength of Establishment must be duly got verified and authenticated by a designated officer not below the rank of Deputy Secretary/Director in the Ministry/Department before it is furnished to the Ministry of Finance, Budget Division.
- (ii) Wherever there are large variations (Say, 5% or more), in the establishment strength or the related provisions for pay and allowances with reference to the previous year, or the projections made for the next year, this may invariably be explained in brief.

APPENDIX-XVII

[See paragraph 14.1(iii)]

Statement showing Internal and Extra Budgetary Resources of public enterprises

(Rs. in thousands)
(₹ in crores)

Name of the Enterprises	Actual 2015-16	Revised Estimates 2016-2017					Budget Estimates 2016-2017				
		Internal Resources	Bonds Debentures	E.C.B. Suppliers Credit	Others	Total	Internal Resources	Bonds Debentures	E.C.B. Suppliers Credit	Others	Total
1.											
2.											
3.											

APPENDIX IV
 (See Paragraph 3.5)
 Assistance to Autonomous Bodies

Annexure V
 Expenditure
 RE Meeting

Demand No.

Ministry/ Department

(Rs. in ~~crore~~ *thousand*)

Name of AB/ Body	GiA for Creation of Capital Assets				GiA General				GiA for Salary				
	Actual 2015-16	BE 2016-17	RE 2016-17	BE 2017-18	Actual 2015-16	BE 2016-17	RE 2016-17	BE 2017-18	Actual 2015-16	Total Salary in 2015-16 as per accounts of AB	BE 2016-17	RE 2016-17	BE 2017-18

APPENDIX VII
(See Paragraph 3.5)
Details of Pending Liabilities

Expenditure
RE Meeting

Ministry/ Department

Demand No.

(Rs. in ^{crores} crore)

Scheme/ Item	Pending Liability upto 31 March 2016	BE 2016-17	Estimated Expenditure in 2016-17 (not including pending liability of previous year)	Reasons for not including in BE 2016-17	BE 2017-18 (Excluding pending liability of previous year)