

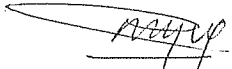
No. 14/06/2014-IFD
Govt. of India
Ministry of Water Resources, River Development & Ganga Rejuvenation

New Delhi, dated 19th November, 2014

OFFICE MEMORANDUM

Subject: Expenditure Management – Economy Measures and Rationalisation of Expenditure.

1. The undersigned is directed to forward a copy of Dept. of Expenditure OM No.7(1)/E-Coord./2014 dated 10th November, 2014 in follow up of their OM of even number dated 29th October, 2014 (*circulated vide IFD Circular No.12/2014 dated 05.11.2014 vide OM of even number*) in the aforesaid matter for strict compliance by all concerned.
2. In pursuance of these directions all SMDs while posing the proposal for foreign visits may certify that
 - a. Public interest and business at home has been considered while recommending the visits fully funded by sponsoring/inviting organisations.
 - b. Details of visits undertaken by the officer in the past including in the current year. Detailed justification may be provided where officer concerned has already undertaken four visits.
 - c. Need for undertaking the visit at the level proposed and justification as to size of delegation.
3. This issues with the approval of JS&FA, Ministry of Water Resources, River Development & Ganga Rejuvenation.


(Vijay Srivastava)
Under Secretary (FD I)
Tel. No. 23719302

Ministry of Water Resources

1. Joint Secretary (Admn), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
2. Joint Secretary (PP), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
3. Advisor (C&M), National Water Mission, C.G.O. Complex, New Delhi-110003
4. ADG(Statistics), Ministry of Water Resources, Lok Nayak Bhavan, Room No.6, Khan Market New Delhi-110003.
5. Commissioner(SP), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
6. Commissioner(Pen River), Ministry of Water Resources, Krishi Bhavan, Room No.236A, New Delhi

7. Commissioner (Ganga), Ministry of Water Resources, Block 11, 8th Floor, C.G.O. Complex, New Delhi-110003
8. Commissioner(Indus), Ministry of Water Resources, Block 11, 8th Floor, C.G.O. Complex, Lodhi Road, New Delhi-110003
9. Commissioner(B&B), Ministry of Water Resources, Block 3, 2nd Floor, Near ITBP Building, C.G.O. Complex, New Delhi-110003
10. Economic Advisor, Ministry of Water Resources, Shastri Bhavan, New Delhi

Attached Offices and Organisations of Ministry of Water Resources

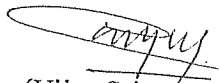
1. Chairman, Central Water Commission, Sewa Bhavan, R.K. Puram, New Delhi.
2. Joint Secretary & Mission Director, National Mission for Clean Ganga (NMCG), Rear Wing, 3rd Floor, MDSS Building 9, CGO Complex, Lodi Road, New Delhi-110003
3. Chairman, CGWB, Jamnagar House, New Delhi.
4. Director General, National Water Development Agency, Community Centre, Saket, New Delhi-110017.
5. Director, NIH, Jalvigyan Bhawan, Roorkee – 247667 (Uttaranchal).
6. Chairman, Brahmaputra Board, Basistha, Guwahati – 781029 (Assam)
7. Director, CWPRS, P.O. Khadakwasla, Pune – 411024
8. Director, CSMRS, Hauz Khas, New Delhi
9. Chairman, GFCC, Sinchai Bhawan, 3rd Floor, Patna – 800015 (Bihar)
10. Member Chairman, Upper Yamuna River Board, Wing No.4, GF, West Block-1, R.K. Puram, New Delhi
11. Chief Engineer, Betwa River Board, Nandanpura, Jhansi – 284003 (UP).
12. Controller of Accounts, Ministry of Ministry of Water Resources, River Development & Ganga Rejuvenation, Shastri Bhawan, New Delhi.

Copy along with enclosures also to:

1. PS to Hon'ble Minister(WR,RD&GR)
2. PS to Hon'ble MOS(WR,RD&GR)
3. Sr. PPS to Secretary (WR,RD&GR)
4. PPS to AS (WR)
5. PPS to JS&FA
6. Under Secretary (E-Gov) – with request to put the orders on web-site of MOWR.

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*(Ae-
24/11/14)*


(Vijay Srivastava)
Under Secretary (FD I)
Tel. No. 23719302

North Block, New Delhi
10th November 2014

OFFICE MEMORANDUM

Subject: International travel – clarification regarding.

Guidelines/instructions on the subject of international travels have been issued by this Department from time to time. Latest instructions on the subject have been issued vide this Department's O.M. of even number dated 29.10.2014 [Paragraph 2.4 refers]. In order to clarify the subject further, following instructions on international travels are reiterated for compliance –

- (i) Proposals for participation in conferences/ seminars/ conventions/ workshops/study tours/presentation of papers abroad at Government cost will not be entertained except those that are fully funded by sponsoring/inviting organizations which may be considered keeping in mind the public interest and Government business at home.
- (ii) No officer should undertake more than four (4) official visits abroad in a calendar year. For visits exceeding four by an officer, detailed justification would need to be furnished and such visit would be allowed **only in exceptional** cases depending on functional need.
- (iii) The size of the delegation and the duration of visit shall be kept to the absolute minimum. The Administrative Secretary shall make sure that in every case officers of appropriate functional level dealing with the subject are sponsored / deputed instead of those at higher levels. **Visits at the level of Secretaries should be planned only if their presence is essential and officers of or the level of Additional Secretary/Joint Secretary cannot substitute them for the purpose of enunciating Government policies/standpoint.**

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