

No. 14/06/2014-IFD  
Govt. of India  
Ministry of Water Resources  
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New Delhi, dt. 30<sup>th</sup> September, 2014

**OFFICE MEMORANDUM**

**Subject: Purchase of Note Book/Lap Top etc. - Directions of Ministry of Finance – regarding.**

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1. The undersigned is directed to forward a copy of Dept. of Expenditure OM No.8(25)/2012-E.II(A) dated 19.09.2014 in the aforesaid matter conveying revised directions regarding purchase of Note Book/Lap Top computers etc. by the Ministries/Departments. These directions are in supersession of their earlier OM bearing Nos. 1(15)/E.II(A)/2009 dated 26.05.2009 and 14.05.2012
2. All are requested to please ensure that the directions contained in the aforesaid communication are strictly followed in relation to purchase and disposal of Note Book/Lap Top etc.
3. As in terms of aforesaid communication the powers shall continue to be exercised by the Secretary of Ministry/Department concerned in consultation with the Financial Adviser, including prerogative of the Administrative Secretary as to nature of gadget to be issued, all proposal involving purchases of Note Book, Lap Top, tablet, notepad, ultra book, netbook or devices of similar categories may be sent to Ministry for processing by the concerned SMD and taking approval in terms of directions issued. No purchase of these items be undertaken through DGS&D or otherwise under delegated powers.
4. This issues with the approval of JS&FA, Ministry of Water Resources, River Development & Ganga Rejuvenation.

  
(Vijay Srivastava)  
Under Secretary (FD I)  
Tel. No. 23719302

Ministry of Water Resources

1. Joint Secretary (Admn), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
2. Joint Secretary (PP), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
3. Advisor (C&M), National Water Mission, C.G.O. Complex, New Delhi-110003
4. ADG( Statistics), Ministry of Water Resources, Lok Nayak Bhavan, Room No.6, Khan Market New Delhi-110003.
5. Commissioner(SP), Ministry of Water Resources, Shram Shakti Bhavan, New Delhi
6. Commissioner(Pen River), Ministry of Water Resources, Krishi Bhavan, Room No.236A, New Delhi
7. Commissioner (Ganga), Ministry of Water Resources, Block 11, 8<sup>th</sup> Floor, C.G.O. Complex, New Delhi-110003

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8. Commissioner(Indus), Ministry of Water Resources, Block 11, 8<sup>th</sup> Floor, C.G.O. Complex, Lodhi Road, New Delhi-110003
9. Commissioner(B&B), Ministry of Water Resources, Block 3, 2<sup>nd</sup> Floor, Near ITBP Building, C.G.O. Complex, New Delhi-110003

10. Economic Advisor, Ministry of Water Resources, Shastri Bhavan, New Delhi

Attached Offices and Organisations of Ministry of Water Resources

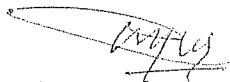
1. Chairman, Central Water Commission, Sewa Bhavan, R.K. Puram, New Delhi.
2. Chairman, CGWB, Jamnagar House, New Delhi.
3. Director General, National Water Development Agency, Community Centre, Saket, New Delhi-110017.
4. Director, NIH, Jalvigyan Bhawan, Roorkee – 247667 (Uttaranchal).
5. Chairman, Brahmaputra Board, Basistha, Guwahati – 781029 (Assam)
6. Director, CWPRS, P.O. Khadakwasla, Pune – 411024
7. Director, CSMRS, Hauz Khas, New Delhi
8. Chairman, GFCC, Sinchai Bhawan, 3rd Floor, Patna – 800015 (Bihar)
9. Member Chairman, Upper Yamuna River Board, Wing No.4, GF, West Block-1, R.K. Puram, New Delhi
10. Chief Engineer, Betwa River Board, Nandanpura, Jhansi – 284003 (UP).
11. Controller of Accounts, Ministry of Ministry of Water Resources, River Development & Ganga Rejuvenation, Shastri Bhawan, New Delhi.

Copy along with enclosures also to:

1. Sr. PPS to Secretary (WR)
2. PPS to AS (WR)
3. PPS to JS&FA
4. Under Secretary (E-Gov) – with request to put the orders on web-site of MOWR.

T. (Director, NIC) / 50 (P-900)

11/10/14

  
(Vijay Srivastava)  
Under Secretary (FD I)  
Tel. No. 23719302